



# PISCES<sup>®</sup> for Online Office Hours

## FACULTY OVERVIEW

### Welcome to Pisces!

When students need help but are unable to visit campus, Pisces empowers faculty to offer online office hours. Alongside traditional web conferencing tools such as audio, video, drawing canvas/shapes, and screen sharing, Pisces includes academic-oriented features such as discipline-specific buttons, breakout room recordings, and personalized student referrals.

Live modes include scheduled and drop-in options for one-on-one and one-to-many meetings. One-on-one meetings are private and automatically queue drop-in students. Session recordings are available in the student's locker. Students can also drop off a quick question or paper to receive feedback later. Learn more by joining one of the webinars below.

### Training Webinar: Introduction to Pisces

This weekly webinar features a tour of the Pisces online learning space for academic support and student services. [30 minutes]

- [Thursday, August 29, 2019 4:00 PM \(EDT\)](#)
- [Thursday, September 5, 2019 2:30 PM \(EDT\)](#)
- [Wednesday, September 11, 2019 2:30 PM \(EDT\)](#)
- [Wednesday, September 18, 2019 4:30 PM \(EDT\)](#)
- [Wednesday, September 25, 2019 4:00 PM \(EDT\)](#)

### Training Webinar: Platform Training (Leader Tools)

This weekly webinar focuses on the Pisces leader role. We review leading live sessions and responding to dropped off papers/questions, setting your availability for scheduled appointments, making referrals, and the collaboration space leader tools. [30 minutes]

- [Friday, August 30, 2019 12:30 PM \(EDT\)](#)
- [Friday, September 6, 2019 12:00 PM \(EDT\)](#)
- [Thursday, September 12, 2019 4:30 PM \(EDT\)](#)
- [Thursday, September 19, 2019 4:00 PM \(EDT\)](#)
- [Thursday, September 26, 2019 2:30 PM \(EDT\)](#)

### Tips for Online Office Hours

Here are some tips from our Pisces learning community:

- Explain to your students why attending office hours can be helpful.
- Align your availability with your students' schedules; survey them at the start of each term.
- Offer drop-in office hours along with expanded availability to schedule private appointments.
- Expand your drop-in hours near key assignments, especially before midterms and finals.
- Refer at-risk students to make an appointment for private one-on-one coaching.